

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
6	12/11/17	Open	Action	12/06/17

Subject: Delegate Authority to the General Manager/CEO to Award a Contract to Provide and Install of Fare Vending Machines

ISSUE

Whether or not to delegate authority to the General Manager/CEO to award a contract to provide and install fare vending machines

RECOMMENDED ACTION

Adopt Resolution No. 17-12-____, Delegating Authority to the General Manager/CEO to Award a Contract to Provide and Install Fare Vending Machines

FISCAL IMPACT

Budgeted:	Yes	FY 2018:	\$	1,000,000
Budget Source:	Capital	FY 2019:	\$	5,060,000
Funding Source:	TCRP	FY 2020:	\$	1,440,000
Cost Cntr/GL Acct(s) or Capital Project #:	R354.09.01.01,R354.09.02.01	Total Amount:	\$	7,500,000
Total Budget:	\$ 7,500,000			

DISCUSSION

The majority of Sacramento Regional Transit (SacRT) existing fare vending machines (FVMs) are cash only, have reached the end of their service life, and will need to be replaced in the near future. SacRT identified existing Traffic Congestion Relief Program (TCRP) construction funding that could be allocated for three SacRT projects, one of which was for the replacement of 61 old Scheidt & Bachmann FVMs along the SacRT Blue Line. However, if SacRT does not have contracts in place for these projects by December 31, 2017, SacRT may lose these funds.

SacRT's staff prepared plans and specifications to provide and install FVMs for the entire system, understanding that funding availability will ultimately determine how many will be initially purchased. Staff presented the draft solicitation documents to the Regional Transit Mobility Advisory Council (MAC) on August 3 and September 7, 2017 and received comments from the MAC. Staff also met on August 7 at the 29th Street light rail station with MAC, SacTRU and a user with a disability to get additional input. Staff incorporated all the received comments into the final documentation. Staff released Request for Proposals (RFP) on November 1, 2017. The current estimate for the Blue Line section of project is \$6,000,000. Sealed proposals were due on November 29. Due to the time period required to evaluate, negotiate and make a decision on the RFP, Staff will not be able to finalize the procurement before the December 11, 2017 SacRT Board of Directors meeting. Staff recommends the Board delegate authority to the General

Approved:

Presented:

Final 12/6/17

General Manager/CEO

Director, Civil and Track Design

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Manager/CEO to award and execute a contract to provide and install FVMs to the responsive and responsible proposer submitting the best value proposal, based on the criteria specified in the RFP, for a maximum of \$6,000,000.

The RFP contains option quantities and items that SacRT can purchase in the future based on available funding. Staff will return to the Board, as necessary, to amend the contract in the future to add option items.

RESOLUTION NO. 17-12-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

December 11, 2017

DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD A CONTRACT TO PROVIDE AND INSTALL FARE VENDING MACHINES AND AWARD AND EXECUTE AMENDMENTS.

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby delegates authority to the General Manager/CEO to award and execute a Contract to Provide and Install Fare Vending Machines to the responsive and responsible proposer submitting the best value proposal based on the criteria set out in the Request for Proposals for both the base bid item and option items up to the amount of available TRCP funding.

ANDREW J. MORIN, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary